

FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOLS

PROCUREMENT DIVISION

320 Hospital Drive, Suite 23

Warrenton, Virginia 20186

Phone: (540) 428-8713

Fax: (540) 347-5753

NOTICE OF CONTRACT RENEWAL

1. DATE: February 12, 2002
2. COMMODITY NAME: Ballfield Infield Topping
3. CONTRACT NUMBER: 90-00smc
4. SUPERCEDES: N/A
5. CONTRACT PERIOD: February 16, 2002 – February 15, 2003
6. RENEWAL OPTIONS: Two (2) Additional one-year renewal options:
2/16/03-2/15/04
2/16/04-2/15/05
7. CONTRACTOR: Luck Stone Corporation
VN 633635
PO Box 278
Charlottesville, VA 22902
PH 804-295-9729 Fax 804-979-1947
8. TERMS: Net 45
9. DELIVERY: Forty-eight (48) hours after receipt of order
F.O.B. Destination
10. FOR FURTHER INFORMATION CONTACT: Susan Monaco, CPPB
PH (540) 428-8713
11. NOTICE TO ALL FAUQUIER COUNTY GOVERNMENT AND PUBLIC SCHOOL USING DEPARTMENTS: This contract is the result of a competitive bid program and its use must follow the FCG&PS Procurement Policy/Procedures for the purchase of the commodity listed herein. Please see the reverse side of this notice for further instructions regarding this contract.

By: _____
Susan Monaco, CPPB
Senior Buyer, FCG&PS Procurement

INSTRUCTIONS

1. **Orders:** All FCG&PS Using Departments must order services listed by issuing FCG&PS Purchase Orders per FCG&PS Procurement Procedures Manual. An extra copy of the Procedures Manual can be obtained by calling Procurement at (540) 428-8717 or 8720.
2. The applicable contract number, vendor number, estimated total dollar amount (can be done as a “Not to exceed” estimated figure), contact person with phone number, and billing/delivery address must be shown on each purchase order for Finance & Contractor use.
3. Inspection on completion of services, and approval of contractor’s invoice, is the responsibility of the receiving using department.
4. Any complaint as to quality of goods or services, faulty or delinquent delivery, or violation of contract provisions by contractor shall be reported to FCG&PS Procurement for handling with the Contractor. All complaints must be submitted in writing and can be forwarded to Procurement via fax or courier.
5. **Renewals:** As stated on the face of this notice, two (2) additional one-year terms remain on this contract. The decision as to whether to exercise the renewal option will be made by the contract officer, with input requested from the using departments, approximately sixty days in advance of the expiration date of the current term.
6. **Revisions/Additions to Contract:** Any modifications made to this contract must be authorized by the Procurement Supervisor and issued as a written amendment to the contract.
7. **Contract Pricing:** Contract pricing for Ballfield Infield Mix is ***\$ 30.00/ton delivered***. The Contractor has 24 ton demo-trailers and 20 ton tandem-axle dump trucks available for delivery of this product.
8. **Price Adjustments:** Contract prices shall remain firm for the award year. Prices may be negotiated only at the time of renewal. All price increases must be approved by the contract officer. Contract users will be sent notification of contract change from the Procurement office as official notification of such changes, if approved.